

Terms of Reference

Maldives Stock Exchange Company Pvt. Ltd. is a private sector Exchange, facilitating trading and settlement of financial securities in the Maldives, as well as providing a regulatory framework for standardizing the processes of securities dealings.

Vacancy:

Maldives Stock Exchange Company Pvt. Ltd is seeking a full-time staff for the following position.

Title:	Senior Officer, Operations
Employer:	Maldives Stock Exchange Company Pvt. Ltd
Employment Type:	Fulltime
Salary:	MVR 10,000 - 12,000
Probation:	03 months
Minimal Qualifications:	Undergraduate Degree in related field with minimum 01 year work experience

Interpersonal Skills: Good command of language (Dhivehi/English)

Scope of work: Senior Officer, Operations shall be responsible for administering operational functions of the Company as prescribed below and should be responsible for reporting on all matters to the Head of Operations.

Job Description:

- Administer daily trading operations of the Exchange & Depository.
- Undertake administrative functions of the institution.
- Assist in all customer relations services of the company.
- Any other functions assigned by management.

Interested applicants please email CV to info@stockexchange.mv by 6th February 2020. For more information please contact: +960 330 6868